



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Murkong Selek College
• Name of the Head of the institution		Dr. Dipok Kr. Doley
• Designation		Principial
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		6000464019
• Mobile No:		9435490221
• Registered e-mail		mscollege.jni@gmail.com
• Alternate e-mail		dkrdoley@gmail.com
• Address		JONAI
• City/Town		JONAI
• State/UT		ASSAM
• Pin Code		787060
2.Institutional status		
• Affiliated / Constitution Colleges		AFFILIATED
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	DIBRUGARH UNIVERSITY				
• Name of the IQAC Coordinator	Mahim Ch. Payeng				
• Phone No.	8486659413				
• Alternate phone No.	6000464019				
• Mobile	9957057108				
• IQAC e-mail address	payengmahim1974@gmail.com				
• Alternate e-mail address	mscollege.jni@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.murkongselekcollege.org.in/aqar/2022.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.murkongselekcollege.org.in/academics/2023.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66	2005	28/02/2005	28/02/2010
Cycle 2	C	1.91	2015	15/11/2015	15/11/2020
6.Date of Establishment of IQAC			10/01/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
FACULTY	SALARY	STATE OF ASSAM	2023-24	31028028	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Organized a Planation drive in the campus on 18 & 19 May, 2024 in collaboration with Rain Drops Initiative , Assam.		
Completed the formal registration of Murkong Selek College Alumni Association.		
Completed the construction of Main Entrance Gate of the college.		
It has been a long cherished goal of the institution to introduce science stream to cater to the needs of youths with scientific aptitude. As a result of the relentless efforts made by the college authority, the Government of Assam has consented to introduce science stream from the session 2025-26.		
The existing college canteen has been renovated with basic provisions to make available hygienic and nutritious refreshments at a reasonable price to the students as well as the faculty. Enough space has also been created to accommodate teachers and students separately.		
The Conference Hall of the college has been upgraded to air conditioned and sound proof hall.		
Digital classroom has been enabled with two portable projectors.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Development of college website	Completed
Adoption of mentor mentee system department wise	Completed
Addition of Vermi-compost Unit.	Continued
Upgrading the Conference Hall to air conditioned and sound proof hall.	completed
Renovate the college canteen to provide separate rooms for faculty and students	completed
Introduction of Science stream to cater to the needs of students with science aptitude in the locality.	Government sanction letter received in this regard.
Construction of water reservoir for clean drinking water.	completed

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	15/12/2024

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2022-23	11/02/2024

15. Multidisciplinary / interdisciplinary
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As a co educational institution under the affiliation of Dibrugarh University and offering BA and B.Sc. Programmes the HEI follows the prescribed syllabus of the above stated affiliating university. The college observes and celebrates different festivals and days of international, national and regional importance as a part of its regular co-curricular activities.. Value added courses namely,

Understanding India and Health and Wellness have been introduced in an attempt to give a multidisciplinary/ interdisciplinary context in the First Semester under FYUGP.
16.Academic bank of credits (ABC):
As an affiliated college under the affiliating Dibrugarh University the college has to abide by the rules and regulations of the university. Academic Bank of Credits of all the enrolled students have been activated as per guidelines.
17.Skill development:
To make the students skillful the college has been offering various skill enhancement courses as prescribed by the affiliating university..The SEC courses imparted in the college at present includes Soft Skills/Computer Skills, Communication Skills in Language and Literature, Digital Literacy in MS Excel and its applications in Business
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
In its view to integrate rich Indian knowledge and culture the department of history has set up a museum cum departmental library at its departmental office room. The college regularly celebrates the vibrant regional and local festivals like Bihu and Ali Aye Ligang at its college premises to promote cultural sense and awareness among students.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The college prioritises on practice, experimental and participative method of teaching learning process. In an attempt to achieve this goal the students are always encouraged to participate in all curricular and co-curricular activities of the college like field trips, extension activities, competitive sports etc.
20.Distance education/online education:
The college has been offering distance education under Directorate of Distance and Open Learning, (DODL), Dibrugarh University where the interested candidates can pursue their UG and PG degrees in distance mode. The college has also introduced distance course under Krishna Kanta Handique State Open University, Assam from the session 2024-25 in U.G, P.G, Diploma and Certificate courses.
Extended Profile

1.Programme		
1.1		26
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1		737
Number of students during the year		
File Description	Documents	
Data Template	View File	
2.2		718
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		118
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		37
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		18

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	831982
4.3 Total number of computers on campus for academic purposes	66
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Murkong Selek College is affiliated to Dibrugarh University, Dibrugarh. The curriculum designed and approved by the Parent University is followed by the college. Accordingly, all the departments of the college follow the academic calendar designed and developed by the Parent University. However, an Academic calendar is prepared at the institution level in alignment with the University academic calendar. The College administration organises teachers meeting to chalk out plan for curriculum delivery before start of a new semester. Teaching plan is prepared by every department which includes the delivery of lectures, tutorials and practical, (where applicable). Course progression is recorded and assessed by individual departments. Sessional Examinations are conducted and its results are displayed and discussed with the students in the class room. A significant portion of the internal assesment of the students is calculated on the performance in the Sessional Examinations. Further, Sessional Examinations assist in identifying advanced and slow learners which helps in extending individual guidance to them.	

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Academic Affairs Committee design its own annual college academic calender based on the university academic calender before commencement of every new academic session. Important events are highlighted including all the academic and co-curricular activities and days of significance to be observed. The college authority emphasises on the importance of continious and comprehensive evaluation of students learning achievement. Internal sessional examinations are carried out in each semester by all the departments as a part of the continious and comprehensive evaluation process along with departmental seminars , presentatiois, group discussions and home assignments. Parent teacher meets are organised in regular intervals to apprise the parents about the regularity, puncuatility, obedience and progress of their children.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Murkong Selek College is affiliated to Dibrugarh University, Dibrugarh. It follows the curriculum designed and approved by the Parent University. Accordingly the following steps are adhered to: All the departments of college follow academic calendar designed and developed by the Parent University. While preparing the Academic calendar at the institution level, the University academic calendar, working and teaching days are sorted out and delivery of curriculum is planned accordingly. The College administration organises an all teachers meeting to chalk out plan for curriculum delivery at the start of a new semester. Teaching plan is prepared by every department which includes the delivery of lectures, tutorials and practical, (where necessary). Course progression is recorded assessed departmentally. Sessional Examinations are conducted and its results are displayed and discussed with the students in the class room. A significant portion of the internal assessment of the students is calculated on the performance in the Sessional Examinations. Further, Sessional Examinations assist in identifying advanced and slow learners which helps in the shaping of guidance to them.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships**190**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

718

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and strive to assist the slow learners by arranging extra classes and guidance. The advanced students are counselled to further their studies with specific focus on their goals. The college has two streams: Arts and Science. Science Stream is under private mode which is going to be provincialised from the session 2025-26. Therefore, the fee waive scheme is availed by the students of Arts stream only. The institution follows the Government guidelines in matter of admission. Students and guardians are provided insights on various courses to enable them to choose the subjects of their strengths. As a part of continuous evaluation every department conducts unit tests, sessional exams and seminar to assess strengths and weaknesses of students. Remedial classes are conducted for the weaker students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
737	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. Every classroom is equipped with white board facilities. Three Digital classrooms are available. Group discussions, Class room interactions, Seminars, Home Assignments, Field studies are conducted as a part of participative learning to enhance problem solving skills as well as to enhance learning experiences. Students are always encouraged for active participation in their classes and to ask questions to clear doubts and confusions without hesitations. To promote interactive and participative learning each department arranges annual picnic and educational tour on a regular basis. Students are encouraged to participate in extensional programmes and volunteer their services towards the community through NSS. The college conducts election for constituting the students union body which promotes democratic values and practices of participative life among students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers have been using ICT tools in addition with the conventional teaching learning methods to enhance the teaching learning process. For this three class rooms are equipped with projectors and lecture platform. Besides, free Wi-Fi facilities are there within the college campus. All the departments have created semester wise departmental Whatsapp groups for both class time interactions and off hour interactions that help in both monitoring and mentoring the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All the departmentns conduct continuous and comprehensive evaluation under the rules and regulations laid down by the affiliating university. The institution has not devised any remarkable evaluation reform during period. 20 percent of Marks out of the total 100 marks are being assigned to the Institution for internal assessment. Out of which 50 percent Converted marks are drawn from sets of Sessional Examination i.e. 10 marks from, the remaining 5 marks are drawn from attendance and 5 marks are drawn from group discussions, seminars and home assignments. Home assignments are assigned to the students in each semester. sessional examinations are conducted as per the academic calendar of the college. the answer scripts are evaluated by the concern teachers within limited time and uploaded the secured marks are uploaded in their departmental whatsapp groups as well as displayed in the departmental notice board. the answer scripts are provided to the students so that they can verify and rechecked their scripts and clear their doubts. students attendance register are properly maintained so that proper weightage of attendance can be drawn out and converted into internal marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The answer scripts of the internal examinations are evaluated by the concern teachers within stipulated time and the results and answer scripts are shared with students. Any mistakes are pointed and corrected for their improvement. During the departmental seminars and group discussions. The students shortcomings and problems are discussed and provided necessary suggestions so that they can overcome those shortfalls and groom themselves in near future.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. As an Affiliated college to Dibrugarh University it has to follow the prescribed syllabus of the university. The college has clearly stated its programmes as its vision, mission and objectives in the college websites and prospectus. Besides, course syllabus and course outcome are specifically uploaded in the departmental profile for overall access. End semester results are displayed in the college Notice Board for students. Orientation and Course induction programme is organized by the college admission committee every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Being as an affiliated college under the dibrugarh university the college has to follow the prescribed course of the parent university. the course outcomes, syllabus and programme out comes

are annually uploaded in the college website. The programme outcome and course outcomes are reflected in performance of the student's internal and external examination. The Academic Affairs committee convenes meeting after every semester examination to evaluate whether the targeted objectives are achieved or not. The departments conduct regular sessional examinations, departmental seminars, group discussions and give home assignments which are specially designed to assess the subject related knowledge, and their ability to express their thoughts in comprehensive way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://murkongselekcollege.org.in/iqac/members>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**00**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****00**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****00**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1) International Women's Day was observed on 8th March 2024 at No.2 Murkong Selek College village with the participation of teachers, students, villagers and a medical officer. b) Alumni Meet was

actively cooperated by the college on 16/3/2024. c) Bharatar Amrit Kaal was observed on 30/3/2024d) Vermicompost unit was installed on 21/4/2024. d) Flood Relief was distributed to the victims of Sivaguri village in the outskirt of Jonai Co District. on 1/7/2024. e) The college participated Establishment Day of Dhemaji district on 1/10/2023 inthe district headquarter. f) A plantation program was held on 18/5/2024 by the college in collaboration with RaindropIniatives, Assam. g) College Foundation Day was observed on 14/9/2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

233

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

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File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

It is deemed that the institution has adequate infrastructure and physical resources to facilitate an effective teaching and learning environment during the academic year, with a build up area of 54587 Square meters, out of the 45 hectares of campus land. The college has three phase separate transformer provided by APDCL, besides, the institution has a 15 K.V. Digital alternate power generator. Keeping in view the requirement of more power during summer, the college has acquired a Diesel Generator from the Civil Administration of Jonai Co-District with a mutual understanding of bearing the maintenance cost by the college and a commitment to return it whenever the Civil administration requires it back. Potable drinking water facilities with a clean water reservoir tank is provided regularly. The college has a Girls' hostel and a Boys' hostel adjacent to the college campus with 40 (forty) and 24 (twenty four) numbers of intake capacity respectively. The institutional area is distributed across seven building blocks, dedicated to Principal block, administrative block with Library, science block, arts block, RUSA building, Gymnasium, Indoor stadium classrooms and laboratories. The college presently has 30 (Thirty) classrooms. A computer lab has been established with 34 (thirty four) desk tops to enable students to learn computer. To optimize the use of available resources, the college meticulously designs its routine to ensure the efficient utilization of infrastructure and physical facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities: a) Temporary Auditorium: - Till date the college has not been able to construct its own permanent auditorium for various cultural activities and events. A classroom hall with temporary partition has been used as a temporary auditorium to conduct the various cultural events. b) Musical instruments:- harmonium, tambala, guitar, thumba, Nadara, Drum set, Taal, Mixture board, singing stand and marcus Facilities for Sports: a) It has a large playground situated adjacent to the academic campus for outdoor sports. Besides, a basket ball court is available within the academic campus. b) Indoor stadium:-The indoor stadium is well equipped with badminton courts and table tennis boards. Separate washroom and changing room facilities for boys and girls are attached to it. It is facilitated with proper lighting facilities along with power inverter for an uninterrupted power supply. It is also used as yoga centre when required. c) Separate Boys' and Girls' common rooms are available for recreational activities and refreshment along with minor indoor games items like chess, carom etc. C) Gymnasium facility: The college has a multi purpose gym.

d) The conference hall has been upgraded into a sound proof hall for occasions like seminars, discussions, yoga etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

831982

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is partially automated with the adoption of the SOUL 2.0 Integrated Library Management Software. The central library has an extensive collection of 12972 nos of books, each affixed with a barcode. In addition to the books, the library subscribes four (4) journals and 3 (three) newspapers. It has 1346 reference books, and 11614 (Eleven thousand six hundred and fourteen) numbers of text books. The Central Library accommodates 60 (sixty) persons at a time, ensuring a conducive environment for study and research. To enhance user experience, the library provides an Online Public Access Catalogue (OPAC) facility. Furthermore, the library is a member of N-LIST.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

74891

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

05

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a total of 66 computers with free Wi-Fi facilities. Internet access is provided by using Airtel Xtreme Fibre connection with an impressive internet bandwidth of 100 MBPS Speed. To ensure a considerable coverage, the college has strategically placed 02 nos of Wi-Fi routers across the academic campus. The college has four numbers of ICT enabled class rooms. Ensuring security and safety, the entire college campus is under CCTV surveillance, with a total of 23 nos of CCTV cameras installed in strategic locations of the premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****757091**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories: The Science stream has its own laboratories which they use for practical classes as per their class routine. Requirementsof equipments and other things are made available by the Principal on the basis of requisitions placed by the H.O.Ds . **Library:** The College library, which is partially automated by SOUL ismonitored by a Library Committee.Individual departments have their own libraries that cater to the immediate requirements of the students. **Sports Complex.** The college has a large playground for outdoor games. An indoor stadium caters to the need of indoor games. A multi gym facility is also available. A member of the faculty is given charge to look after the maintenance of all these facilities. A hall with a temporary partition is used for programs requiring huge gatherings due to the lack of a permanent auditorium. There is a fully furnished digital classroom which also functions as a conference hall in times of needs.. The college has a canteen building which offers refreshments at a reasonable price to both faculty and students. It opens during office and class hours. Any material lapses are met by the principal on requisition from the Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

305

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above								
<table> <tr> <th data-bbox="86 439 552 506">File Description</th><th data-bbox="552 439 1476 506">Documents</th></tr> <tr> <td data-bbox="86 506 552 613">Link to institutional website</td><td data-bbox="552 506 1476 613">Nil</td></tr> <tr> <td data-bbox="86 613 552 680">Any additional information</td><td data-bbox="552 613 1476 680">View File</td></tr> <tr> <td data-bbox="86 680 552 813">Details of capability building and skills enhancement initiatives (Data Template)</td><td data-bbox="552 680 1476 813">No File Uploaded</td></tr> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
57									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
57									
<table> <tr> <th data-bbox="86 1207 552 1274">File Description</th><th data-bbox="552 1207 1476 1274">Documents</th></tr> <tr> <td data-bbox="86 1274 552 1341">Any additional information</td><td data-bbox="552 1274 1476 1341">View File</td></tr> <tr> <td data-bbox="86 1341 552 1547">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td><td data-bbox="552 1341 1476 1547">View File</td></tr> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

01

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year**00**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****00**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Murkongselek College highly values the active involvement of our student body in shaping their educational journey. The students are represented and engaged across various administrative, co-curricular, and extracurricular activities. A democratically elected student council in the name 'Murkong Selek College Students Union (MSTU)" acts as a liaison between students and the college administration. Students are given opportunities to be part of the different administrative committees and decision-making bodies within the college, such as Hostel committees, IQAC core committee, Library committee, grievance redressal cell, anti ragging cell and

more. We encourage and support a wide array of co-curricular and extracurricular activities where students can showcase their talents, skills, and interests. We believe that by empowering our students to actively engage in various facets of college life, we not only enhance their educational experience but also prepare them for a dynamic and collaborative future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association which plays a pivotal role in fostering the growth and progress of academic ambience in the college. Their unwavering dedication and support, both financial and otherwise, stand as pillars that uphold the institution's advancement. The Alumni Association offers a wealth of expertise, mentorship, and networking opportunities. The Alumni Association's unwavering dedication fosters a strong sense of community and pride among past and present members of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1). **Academic administration:** The College practices a decentralized approach in the Academic administration. Academic duties are assigned to the Academic in charge to look after the day to day transaction of teaching and learning on the basis of the daily routine. Administration is further decentralized by the appointment of H.o.Ds in each department to manage the departmental academic transactions. The H.o.Ds. are answerable to the Principal for any academic irregularities or lapses and are also intermediaries between the department and the Principal for any requirements related to academic affairs. An examination committee is appointed by the principal or is vested with the Academic affairs Committee to make policy and work for both in-semester and end- semester evaluations. 2). **Financial Administration:** Financial administration is done as per the state government rules and provisions. Utilization of funds depends on its availability. The supreme authority to approve funds and its utilization is vested in the Governing Body. Principal is the Drawing and Disbursing authority. There is a purchase committee to call tender and select a firm/party for supply of the listed commodities. The selected party supplies the order which is then entered in the stock register. The committee inspects the quality of the supply and recommends the Principal to go ahead with making payments. In this way financial decentralization is practiced in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has initiated different practices for decentralization of powers and functions to ensure active participation of all its stakeholders. The Governing body is the apex body. The nominated chairman of GB is approved by the Director of Higher Education (DHE), Govt. of Assam. The Principal acts as the secretary of the Governing Body. All academic, Administrative activities are approved and monitored by the body. Every possible efforts are made to ensure active participation and involvement of students, alumnae, parents, teaching and non teaching staff in all activities of the college. There are several sub-committees constituted under the Governing body. Sub-committees are headed by conveners. As of now the college has the following committees, cells and bodies working at different levels- Governing Body of the college, Internal Quality Assurance Cell, Examination Committee, Admission Committee, Grievance Redressal Cell, Academic Affairs committee, Anti Ragging and Disciplinary Committee, Career Counseling Committee, Research and Publication Cell, Construction, Purchase & GEM committee, Election committee, Women Cell, Library management committee, Hostel management Committee, Stress management committee, I. T. cell, NSS., Cultural Committee, Committee for NEP, 2020, Magazine and literary affair, Parent Teacher Committee, Alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For an efficient teaching and learning transaction, the academic affairs committee prepares prospectus and academic calendar on the basis of the academic calendar provided by the parent university.

The committee prepares the daily routine as well. It oversees the activities of the individual departments like department seminars, Group Discussions and sessional examinations etc. through the H.o.Ds. Information related to admission is displayed in the college website. The applications are collected and honors seats are allotted to the students according to the preferences shown in the forms and also their marks in the qualifying examination. Government guidelines are strictly adhered to in terms of reservations of seats. The research/ seminar/ conference committee promotes research environment in the college. The committee strives to increase research aptitude of faculty and students. Library is functioning with a catalogue facility to search books available in it. Examination is conducted as per the University guidelines. Sessional exams are conducted according to the convenience of the college. The college functions under severe strain of human resource with only seventeen sanctioned teaching staff. It relies on the services of contractual teachers with a considerable amount of expenses incurred on them.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

No mechanism of e-governance is in place so far for planning and development. : WhatsApp groups are created at different layers. It is used to pass on messages, notifications and documents. The departments have departmental groups with their respective students to share information. College website is also used to share information of importance. Students can access admission forms and submit the same with other requisite documents online by visiting the college website. The forms are verified by the respective departments where major/honor is opted for. If the candidate fails to secure major seat in the first preference reflected in the form, it is passed to the department of their second preference. : Internal Assessments activities like seminar presentation, group discussions, sessional examinations are a regular part of the examination process and student evaluation. In examination, the directions of the parent university are strictly adhered to. The college is yet to develop a

full fledged mechanism of e governance in financial and accounts system. Payments of RUSA and NSS funds are made through PFMS. Salaries of permanent employees are disbursed in online mode. The salaries of Non- sanctioned/ contractual employees are also credited directly to their accounts.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Employees are facilitated to avail bank loans as per rules. Cash support is also provided occasionally to non-sanctioned and contractual employees of the college. The college has a Staff Welfare Fund where monthly contributions are made by the members. Loans are provided to the members at a low rate of interest and with easy procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system for teaching and non-teaching staff. The Principal keeps a strict eye on regularity, punctuality and efficient performance of the teachers. The college strives for continuous upgradation of teaching skills of the faculty by organising at least one relevant Faculty Development Program for both teachers and non teaching staff. Further, the authority encourages both teaching and non-teaching staff to attend in as many online programs as possible for their skill enhancement. The teachers need to submit their self appraisal supporting documents in hard and soft copies to IQAC. All sort of informations on multiple Performance appraisals are recorded in individual service book by the authority. which are required and considered at the time of API evaluation for promotion and placed before the screening committee for consideration under CAS. Performance Appraisal of the non-teaching staff is solely done by the Principal year-wise as per prescribed format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audits are conducted by the institution in due time. All financial transactions are done complying with the state government rules and regulations. Financial records are kept in registers, cashbooks, ledgers and voucher files. Two audits are done on the basis of these records; internal and external audits. An auditor is selected by the governing body for internal audits and is done every year. External audit is an exercise done by the state governments audit department as per their schedule.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution conducts internal and external financial audits in due time. All financial transactions are done complying with the state government rules and regulations. Financial records are kept in registers, cashbooks, ledgers and voucher files. The audits are done on the basis of these records; internal and external audits. An auditor is selected by the governing body for internal audits and is done every year. External audit is done by the state governments audit department as per their schedule.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has an IQAC, which was established on 10/01/2006. The existing IQAC which was formed on 31/03/2022 sorted out various plans and actions to ensure the Quality Assurance system of the Institution. Actions initiated include follow-up initiatives on the 10 points reports by NAAC peer team, Cycle 2, Initiate necessary steps for Green, Energy and Environment Audits, installation of Sanitary napkin vending and disposing machine, construct Divyanga friendly ramps, organise an FDP, install Solar Panels, add 2 nos of additional Vermi-compost units, Install required no. of bamboo made dustbins, facilitate adequate no. of drinking water facilities, organise street-plays on World Environment Day and Upgrade the College Website. Besides the IQAC core committee revived all the existing sub-committees under IQAC for quality enhancement activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

The IQAC periodically conduct review meeting with different sub-committees and cells, especially with academic and feed back committee to discuss on the issues they are facing in delivering teaching learning experiences in effective way. apart from that the IQAC verify the Feed back report and discussed it with the authorities so that the authorities can take reformative steps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

the college observed international women's day under the initiative of women's cell. The college and hostel campus are under CC Camera surveillance with adequate numbers of CCTV cameras are

installed at important locations. The college has a Girls' hostel and a Boys' hostel to provide accommodations to students from distant and interior locality. Separate and adequate numbers of toilet facilities for boys and girls are provided with running water. The college has an Anti ragging, anti sexual harassment cell to resolve the issues related to ragging and sexual cases.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has installed plastic and hand made garbage bins in strategic locations for the management of degradable and non-degradable waste. . Liquid wastes released from science labs, canteen and hostels are properly drained off. The college doesn't produce any biomedical waste. The e-waste produced by the college are tried to be repaired and reused. The plant waste are used for vermicomposting. The hazardous chemicals byproducts are disposed in landfill.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Situated in the extreme east of Assam bordering the state of Arunachal Pradesh makes this college a meeting point of different

caste and tribes, religion, language, food, clothes with significant socio-economic diversity. It thus becomes imperative for the college to create an inclusive environment to promote a sense of fraternity and solidarity. Tolerance and harmony towards a wide range of diversity is intended to be achieved by organizing various festivals like Ali Aye Ligang (festival of the Mising tribe) and Bihu etc. in the college campus. It also enlist the participation of students in observing Women's Day, Republic Day, Independence Day, World environment Day, Saraswati Puja, Teachers' Day, Rashtriya Ekta Divas etc. which are intended to enlighten them about their belongingness and togetherness as citizens of a common country towards a larger goal of national solidarity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize students and employees to constitutional obligations, values, rights, duties and responsibilities of citizens Murkong Selek College has been continuously sending cultural troupe and NSS volunteers to participate in cultural events and march past on Republic Day and Independence Day. Further, the college observes national days like Gandhi Jayanti, World Environment Day, Yoga Day and National Voters' Day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

A. All of the above

ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Murkong Selek College organizes and celebrates a number of events to commemoratenational and internationaldays, festivals, birth anniversaries and national days. *Celebrates Republic Day and Independence Day by continuously deputing a cultural troupe and a NSS march past team to represent the college. * The college celebrates Teachers' Day, Gandhi Jayanti and National Ekta Divas . * The college observes its foundation day on 14th Sptember and NSS day on 24th September. * The college observes International Women's Day, World Environment Day and International Yoga day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Waste Management and its approaches Driving awareness among students on cleanliness, sustainable development and good environment friendly practices. Promoting awareness in the

management of domestic wastes and generated garbage by the College. To make the students aware about the aspects, types and approaches of waste management. The Practice: Various numbers of handmade bamboo bins along with plastic bins are placed at different locations of the college and hostel campus. Only during unavoidable circumstances plastics are used inside the College and hostel campus. Normally plastic use is totally banned in the college campus and placards are displayed at strategic locations for its awareness.

2. Extending Community Services (i) To develop citizenship, leadership qualities (ii) To identify the needs, problems of their neighborhood community and find out solution. (iii) To provide ground level knowledge and develop the ability of creative and critical thinking. (iv) To develop the quality of sound personality. The College organizes regular camp and extends societal services at various level in the neighboring villages.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is situated in an interior place bordering the state of Arunachal Pradesh in the extreme east of India. The people are mostly dependent on primitive ways of agriculture. Parents were mostly illiterate who preferred their children to work in the agriculture fields instead of sending them to schools. The few parents with farsightedness to send their children in higher education were faced with economic obstacles. Aspiring students were deprived of higher education and many talents were nipped at their buds. Hence, the professed vision of this institution was to cater to higher education needs of Jonai as well as the bordering people of Arunachal Pradesh. The college struggled to motivate both parents and students to join higher education. At the same time those families who couldn't afford to send their children to distant institutions could fulfill their dreams for higher education. The college has contributed considerably in imparting higher education with strong foundations thereby making them competent to meet the challenges of the present day world. It has created atmosphere for peaceful and harmonious existence between different communities by providing a common platform to different religions, tribes and culture to interact and integrate towards building a harmonious nation. This is how the

college has endeavored to achieve its distinctive vision.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college will strive to do all that is necessary to get Science stream sanctioned by the Government of Assam.. The college will open an bank account for the welfare of the students.

The college will make necessary preparations for NAAC assessment at the earlies

Provide better rooms for the departments.. College will strive to enhance the quality of teaching-learning process. The college will aslo work on all the recommendations made by the NAAC peer team of Second Cycle Assesement.